



## Student Academic Conference Grant

The purpose of this grant is to supplement travel expenses and registration costs of attending an academic conference. Applicants can receive up to \$100 for the conference registration fee and up to \$200 for lodging and transportation costs. If more than three students are attending the same conference, the maximum amount awarded may be reduced. Each student can only receive ECOS funding for a conference one time per academic year.

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### *Sponsored by ECOS Academic Affairs*

This grant proposal must have a sponsoring professor, and their signature is required on this form. This application must be turned in two weeks prior to the conference. If your grant is approved, you will be notified and must turn in ITEMIZED RECEIPTS within two weeks post-conference. Only receipts for lodging, transportation, and conference registration will be reimbursed.

#### Required Student Information

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mailbox Number: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

#### Required Faculty Information

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

<b>ECOS USE ONLY</b>
VPAA Approval: _____ Date: _____
VPFA Approval: _____ Date: _____



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Applicants should address the following questions in an attached, typed page:

1. What is the name of the conference, and where is it taking place?
2. What is the date of the conference?
3. What is the purpose of the conference?
4. Why are you applying for this conference?
5. What do you believe your total expenses will be? Please provide a budget breakdown, in Excel tabular format, of how much you estimate to spend on each expense. **Money is not given for meal costs.**
6. Will you be receiving funding from any other sources outside of ECOS? (Ex. Ford Apprentice Scholars, collegium funds, scholarships, etc.)